

# Guidelines for Authors

The *Journal for Invitational Theory and Practice* (JITP) publishes once a year and promotes the tenets of invitational learning, self-concept theory, and perceptual psychology. Articles that examine and expand the theory of invitational learning and development, investigate the efficacy of invitational practices, and relate these beliefs and findings to other theories of human development and behavior are encouraged. The JITP accepts articles for submission year round; however the **submission deadline for each issue is August 1<sup>st</sup>**.

The Journal uses a blind review of articles and final decisions regarding publication are made by the Editor. On publication, authors will receive two copies of the Journal. Authors are asked to use the following guidelines when submitting articles for publication:

1. Prepare manuscripts in APA style. Refer to the *Publication Manual of the American Psychological Association*, 6<sup>th</sup> Edition (2010).
2. Authors are requested to submit articles as attachments to email sent to the editor at [danshaw@nova.edu]. Please be sure to place "JITP" in the subject of your email to help insure delivery. All submissions will be acknowledged by return email to the originating email address.
3. Please include your home and business phone numbers so that the editor may contact you quickly.
4. Although most document file types can be read, Microsoft Word® format is the preferred file type. Please remove embedded comments, tracked changes, and hidden personal data in your file.
5. Double space the entire document (including references, quotations, tables, and figures) using Times New Roman 12 point font. Use one inch margins on each side, top, and bottom.
6. Place authors' names, positions, titles, mailing addresses, and email addresses on the cover page only.
7. Beginning on the second page, include the title and an abstract of 150 - 250 words. Do not include author's names on this page.
8. Use tables (created with Microsoft Word® table function only) and figures sparingly. Place them on separate pages at the end of the document indicating the preferred placement in the manuscript. All artwork and diagrams should be black and white, included as separate digital graphic files, preferably TIFF (\*.tif).
9. Lengthy quotations require written permission from the copyright holder for reproduction. Authors are responsible for obtaining permissions and providing documentation to the editor.
10. Avoid the use of the generic masculine and feminine pronouns.
11. Please do not submit manuscripts that are currently being considered by another journal.
12. The review of manuscripts is usually complete within six weeks. However, feel free to contact the editor at any time.
13. For further information please visit: [www.nova.edu/~danshaw/jitp](http://www.nova.edu/~danshaw/jitp)

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